

<b>Please return completed application to nearest retail location or Corporate Office:</b>	<b>H.R. Use only</b>	
Peekay Inc. 901 West Main Street Suite A Auburn WA 98001	Date Received  _____	

**NOTE: PLEASE ASK IF YOU NEED ASSISTANCE COMPLETING THIS APPLICATION**

INFORMATION			
LAST NAME:		FIRST NAME:	
PRESENT ADDRESS:		CITY:	STATE:
HOME PHONE:		CELL PHONE:	
WAGE/SALARY DESIRED?		E-MAIL:	
POSITION APPLIED FOR?		DATE AVAILABLE FOR WORK?	
AVAILABLE: Days <input type="checkbox"/> Evenings <input type="checkbox"/> Nights <input type="checkbox"/>		APPLYING FOR: Full time <input type="checkbox"/> Part time <input type="checkbox"/> Temporary <input type="checkbox"/>	
Will visa or immigration status prevent lawful employment? Yes <input type="checkbox"/> No <input type="checkbox"/> (Proof of right to work in the U.S. will be required if hired.)			
Are you 18 years or older? Yes <input type="checkbox"/> No <input type="checkbox"/> (If no, employment is subject to minimum legal age requirements.)			
Have you been convicted of a felony or released from prison within the past 10 years for an offense that may reasonably relate to the job duties of the position for which you are applying? (A conviction may not necessarily disqualify you from employment.)			
Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please indicate the date and nature of the offense:			
Do you have a Non-Compete, Non-Disclosure, or other agreement that might restrict your employment with us? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Have you ever previously applied to or been employed by this company? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, when?			
How did you learn about this position opening?			
Were you known by any other name at any job or school listed on this application? What name(s)?			
At which school(s)/employer(s) were you known by this other name?			
Are you able to perform the essential functions of the position for which you are applying, either with or without reasonable accommodations? <input type="checkbox"/> Yes <input type="checkbox"/> No			

EDUCATION				
	Name and Location of School	Years Completed	Did you graduate?	Degrees Received
High School				
College				
Trade				
Business, or				
Graduate school				

AVAILABILITY							
Please state the hours you are currently available to work in the area below. Please be advised that we schedule our staff based on business need. Restricting your availability may or may not impact your position, status, or hours scheduled. If you have no restriction, write 'open' under all days.							
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Start:							
Stop:							

**EMPLOYMENT RECORD (INCOMPLETE APPLICATIONS CANNOT BE ACCEPTED)**

Please list your employment history below beginning with the most recent employer, include U.S. military service.

If currently employed, may we contact your employer? Yes  No

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Employer \_\_\_\_\_ Type of business \_\_\_\_\_ Telephone ( ) \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Fax: ( ) \_\_\_\_\_  
Job Title \_\_\_\_\_ Supervisor \_\_\_\_\_ Telephone ( ) \_\_\_\_\_  
Dates Employed: From \_\_\_\_\_ To \_\_\_\_\_ Reason for leaving \_\_\_\_\_ Wage/Salary \_\_\_\_\_  
Duties \_\_\_\_\_

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Employer \_\_\_\_\_ Type of business \_\_\_\_\_ Telephone ( ) \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Fax: ( ) \_\_\_\_\_  
Job Title \_\_\_\_\_ Supervisor \_\_\_\_\_ Telephone ( ) \_\_\_\_\_  
Dates Employed: From \_\_\_\_\_ To \_\_\_\_\_ Reason for leaving \_\_\_\_\_ Wage/Salary \_\_\_\_\_  
Duties \_\_\_\_\_

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Employer \_\_\_\_\_ Type of business \_\_\_\_\_ Telephone ( ) \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Fax: ( ) \_\_\_\_\_  
Job Title \_\_\_\_\_ Supervisor \_\_\_\_\_ Telephone ( ) \_\_\_\_\_  
Dates Employed: From \_\_\_\_\_ To \_\_\_\_\_ Reason for leaving \_\_\_\_\_ Wage/Salary \_\_\_\_\_  
Duties \_\_\_\_\_

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Employer \_\_\_\_\_ Type of business \_\_\_\_\_ Telephone ( ) \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Fax: ( ) \_\_\_\_\_  
Job Title \_\_\_\_\_ Supervisor \_\_\_\_\_ Telephone ( ) \_\_\_\_\_  
Dates Employed: From \_\_\_\_\_ To \_\_\_\_\_ Reason for leaving \_\_\_\_\_ Wage/Salary \_\_\_\_\_  
Duties \_\_\_\_\_

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I certify that the information given by me is true and complete to the best of my knowledge. I understand that if I am employed, the discovery that I gave false information during the application process may result in immediate dismissal.

I authorize Peekay, Inc. and/or PMSI to investigate all statements contained in this application and to request information about me from previous employers, educational institutions, and references. I expressly authorize my previous employers to provide information and opinions concerning my work and work habits. Further, I release all parties (including Peekay, Inc. and PMSI) and persons connected with any requests for information from all claims, liabilities, and damages for whatever reason, arising out of furnishing any information. If employed, I release Peekay, Inc. and PMSI from any liability for future references it may provide regarding my work history with Peekay, Inc.

In the event of employment, I understand that I am required to abide by all current and subsequently issued rules and regulations of the company and that my employment and compensation may be terminated, at any time, with or without notice, by either party.

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Signature of Applicant

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Date

**Questions must be answered in your own handwriting. Complete all questions.**

Describe the duties and responsibilities of your most recent job: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Describe a recent experience in which you did a good job: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How do you know you have done a good job? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What do you want in a job? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What do you like about working? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What is important to you about working? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How do you handle conflict? Describe a recent experience that was negative. How do you deal with that situation? What did you do that felt comfortable? What would you do differently? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Describe a project in which you were involved that required a team effort. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you ever been involved in a task/project that required you to work alone? If so, describe your responsibilities and accomplishments. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What do you know about this company and/or the position you are applying for? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Describe the management style you like best. Describe the management style you are least comfortable with. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**TO BE COMPLETED BY COMPANY REPRESENTATIVE**

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Retail Location interviewed for: \_\_\_\_\_

Interview: Yes  No

Acceptable for Employment? Yes  No

Start Date: \_\_\_\_\_

Rate: \_\_\_\_\_

Special Considerations: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**BACKGROUND SCREENING**

**RESULTS**

Criminal  \_\_\_\_\_

Civil  \_\_\_\_\_

Credit  \_\_\_\_\_

DMV  \_\_\_\_\_

Personal References:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Application Verified By: \_\_\_\_\_

Approved By: \_\_\_\_\_